

Instructions

Use this form to make updates to your business account. Submit this form to support@botanacor.com. Please note: changes will not be reflected on Certificates of Analysis that have already been issued.

Have a question? Contact us.

ACCOUNTING

888.800.8223 ext. 1
accounting@botanacor.com

CUSTOMER SUPPORT

888.800.8223 ext. 3
support@botanacor.com

SHIPPING ADDRESS

1301 S. Jason St. Unit J
Denver, CO 80223, USA

SUBMISSION INSTRUCTIONS

www.botanacor.com/sample-submission

Account Information

If your Company Name, Address, or Contact information has changed, please complete the appropriate fields. * TIN is required.

Current Account Information			NEW Account Information		
Company name:			Company name:		
Tax ID Number:			Tax ID Number:		
Main e-mail:			Main e-mail:		
Main telephone:			Main telephone:		
Address:			Address:		
City:			City:		
State:	Zip:	Country:	State:	Zip:	Country:

Company Contact Information

If you need to update the Company Representative / Officer, Accounts Payable Contact, or the Primary / Lab Reporting Contact, please complete the appropriate sections.

Current Company Representative / Officer	Current Accounts Payable Contact	Current Primary / Lab Reporting Contact
Name:	Name:	Name:
Title:	Title:	Title:
Direct tel:	Direct tel:	Direct tel:
E-mail:	E-mail:	E-mail:
NEW Company Representative / Officer	NEW Accounts Payable Contact	NEW Primary / Lab Reporting Contact
Name:	Name:	Name:
Title:	Title:	Title:
Direct tel:	Direct tel:	Direct tel:
E-mail:	E-mail:	E-mail:

Authorization

By signing this document, I am a representative of the Company and I have the authorization to make changes to the business account with Botanacor Laboratories.

Company Representative	Signature	Date